

Housing Trust

Form: Review of Decision and 1st Tier Appeal

Decisions are made by the Housing Trust where an applicant or a tenant may disagree with that decision.

Decisions we make can be appealed if you believe you have not been treated fairly or we did not consider all of the information

Complete the form below and lodge within the time frames as stated in the Complaints and Appeals procedure

Your Details	
First name	
Surname	
Address	
Phone number	
Email address	
Do you require an interpreter?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, please advise the language required	

What decision would you like to appeal? Please select		
<input type="checkbox"/> Eligibility for social housing	<input type="checkbox"/> Housing Entitlement	<input type="checkbox"/> Priority housing eligibility
<input type="checkbox"/> Succession of tenancy	<input type="checkbox"/> Reasonable offers	<input type="checkbox"/> Rental subsidy
<input type="checkbox"/> Modification to property	<input type="checkbox"/> Absence from dwelling	<input type="checkbox"/> Tenant charges
<input type="checkbox"/> Complaint outcome	<input type="checkbox"/> Anti-social behaviour	<input type="checkbox"/> Other
Describe other		

Outline briefly why you would like to appeal

Housing Trust

Have you spoken to anyone from the Housing Trust informally about this decision?

Yes No

If yes, please advise who this person was and when this occurred

Provide further information which you believe will affect the original decision

We suggest keeping a copy of this completed form for your records

We will be mindful at all times of privacy and confidentiality issues related to sharing this information, however investigations are limited if we cannot use your name. If you don't wish to have your name used please indicate above.

By signing below you are also agreeing that we may need to access and use your personal information as provided in order to investigate the matter raised.

Signed		Dated	
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We will advise you in writing of the outcome of your appeal and how we came to that decision within 28 business days.